

**PUNJAB RIGHT TO SERVICE ACT 2011**

DEPARTMENT, PUNJAB

FORM FOR SEEKING SERVICE

RIGHT TO SERVICE

Service asked for _____ (Stipulated Time - _____)

1.	Date of Application			
2.	Name of the applicant			
3.	Father's/Husband's name			
4.	Address	Village		P.O
		Teh.		Distt.
		Phone/Mobile No.		
		E-mail ID, If any		
5.	(Service Related Field)			
6.	(Service Related Field)			
7.	(Service Related Field)			
8.	Documents to be attached (Service Specific Document)	a.		
		b.		
		c.		
		d.		
		e.		
9.	Signature of applicant			

(FOR OFFICE USE)

1.	Acknowledgement Receipt No.		2.	Date	
3.	Date by which service to be provided		4.	Fees/Facilitation Charges, if any	
5.	Name of Designated officer		6.	Designation	
7.	Location		8.	Signature of D.O./Receiving Officer	

(ACKNOWLEDGEMENT SLIP)

1.	Acknowledgement Receipt No.		2.	Date	
3.	Date by which service to be provided		4.	Fees/Facilitation Charges, if any	
5.	Service asked for				
6.	Documents attached	a.			
		b.			
		c.			
		d.			
		e.			
7 (a)	Name of Designated officer		(b)	Designation	
(c)	Location		(d)	Signature of Designated officer	

It is your right to seek service within stipulated time limit.